PRODUCT PROCESS >>> PRODUCT PRODUCT TASK REPORT - SAMPLE LAYOUT D. (Teamwork ≥ 2) C. Optional A. Cover Group Aims Name of Task **Introduction** My Aims Contents 10% Clear and relevant Clear and relevant H. My Conclusions v My Aims G. How Task Went (maybe video it/photo it) E. Evidence of Planning F. Evidence of Research 20% LIST Suitability of Purpose My Action Plan My Research How I Carried Out My Task Choice of technique, materials used, List **where** and **how** the information is Description of all activities undertaken with evidence to support. *Include* **<u>when</u>** and **<u>how</u>** it is to 10% 10% equipment used, etc., related to the purpose Application of skills, use of tools and materials, skills appropriate to the task, *be carried out, alternative* accessed. Background research, information of the product, etc. quality control measures, implementation of Health & Safety practices, etc. solutions, sequencing, financial gathering techniques used, sources of information costings, etc. **credited**, skill assessment (own and group if applicable), resource assessment to include equipment, tools, designs, drawings, etc. Meeting the Brief Evaluation of product/production with Sample of One Day (Date) 10% reference to stated aims, quality of - What I did product/production, finish of product, - Went Well visual quality, etc. - Problems - Solutions **CREATIVITY** -PRESENTATION NEAT READABLE **ORIGINALITY** -**Product Evaluation** Cross-Curricular Links 5% 10% COMMUNICATION INTERVIEW \longrightarrow +/- 20% **INNOVATION -**Evaluation of **product/production** by candidate with Extent, quality and relevance of integration. proposals for modification of product, if applicable. Candidates own work, selective Must include courses task is based in. WRITTEN: format, layout, neatness, legibility, use of commercial design (sources Eq. Voc. Ed. - Maths and I.T. clarity/organisation, use, appropriateness and Voc. Prep. - English & Communications credited), evidence of original quality of illustrative material, table of contents, etc input by way of development / ORAL: command of material, ability to convey ideas, interpretation. clarity, fluency and coherence, etc **Aesthetic considerations -**Self-Evaluation 5% presentation, design, colour, (Maximum of 8 points awarded prior to interview) visual appeal, etc Evaluation of **own role**, knowledge of self (skills/attitudes Own design/composition, developed), difficulties encountered and lessons learned about



self for the future, etc.



inventiveness, resourcefulness,

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